



Frequently Asked Questions

Question	Answer
Part 1 – Administrative	
Is there an application form to be completed? Where can I find it?	You can find the application form in Annex 2 for Stage 1 of the Process. The application form for Stage 2 is also available under the documents section (Annex 3).
What specific funding mechanisms are available to engage Swiss companies in Ukraine's reconstruction? Will there be grant funding, subsidies, or credit instruments for the private sector? Are the CHF 500 million exclusively available for Swiss companies, or are international and Ukrainian partners also eligible?	The call seeks to fund project proposals contributing to Ukraine's reconstruction and recovery. Under this call, SECO aims to fund proposals of Swiss companies with an established presence in Ukraine with a total contribution of up to CHF 150 million. Under the present Call for Proposals, SECO's financial contributions qualify as financial assistance according to the Federal Act on Financial Assistance and Subsidies. The procedure is legally not a public procurement. Further information on Switzerland's private sector measures can be found within the Country Programme Ukraine 2025 - 2028 of Switzerland .
How is the security situation for Swiss companies working in regions that may be affected by armed conflict being assessed?	SECO acknowledges that significant risks may arise during project implementation. However, SECO does not provide insurance or other means of protection. It is at the discretion of the respective company to assess the security situation.
How should I name my application file? What should I do if my file exceeds the maximum size limit?	Applicants shall ensure that each application file is named as follows: "Applicant-Document-Name.pdf". Please note that documents named (name of the document) in Cyrillic characters cannot be uploaded. Documents in Ukrainian must be supported by a (non-official) English translation. If the file exceeds the maximum size limit, divide it into parts and name the files as follows: "Applicant-Document-Name-Part-Number.pdf".
Do I need to register my project as "International technical assistance" (ITA) when selected? How should I proceed to register my project as an ITA project with the Ukrainian government?	The Company shall take all necessary steps to register the project with the Ukrainian government as a project of "international technical assistance project" (ITA). If the ITA registration is accepted by the Government of Ukraine, the project may be exempted from VAT in Ukraine. This decision is at the discretion of the Government of

	Ukraine. The resulting amount that will be saved compared to the budget shall be allocated for the project. In the event that reinvestment is not feasible, the Company shall reimburse the savings to the Swiss Confederation.
I did not receive a written confirmation right after uploading the documents, should I worry?	You will not receive a written confirmation after uploading the documents. SECO will notify each applicant by email, after the submission deadline has passed, to confirm receipt of the application.
Part 2 – Eligibility criteria (EC)	
What are the preconditions to be eligible to the Call for Proposals?	Preconditions are listed in the Eligibility Criteria in Annex 1.
I would like to submit a project that involves the construction of production facilities for my company. Is this eligible?	Investment-type projects will be assessed on a case-by-case basis. The present Call for Proposals focuses on supporting the provision of services and the supply of goods that directly contribute to Ukraine's reconstruction objectives. According to the eligibility criteria established for the present Call for Proposals, SECO will only fund projects where a public entity (e.g. municipality, public transportation authorities, public school, public hospital etc.) is the main end-beneficiary. SECO reserves the right to determine whether an end-beneficiary constitutes a public entity.
Is it possible to submit multiple applications for different projects within the same Call for Proposals?	No, each applicant may submit only one application under this Call for Proposals (see main document).
Does the project have to fall within the company's core business?	Yes. To be eligible, the project must fall within the company's core business. Projects that do not align with the company's main business activities or strategic focus will not be considered.
Can companies that were awarded a project in the first call for proposals apply again in the second call for proposals?	Yes. Companies that received funding in the first call for proposals may apply again in the present call. All applicants need to demonstrate to have the necessary implementation and financial capacity to implement the project. Furthermore, each applicant must demonstrate how SECO's financial contribution provides financial additionally to the project. Specifically, the applicant must explain how SECO's financial contribution enables a project that would not have been initiated, sustained, or achieved at the same scale, scope or quality without the contribution.

Financial contribution: In Annex 1, it is stated, "The applicant must provide an own financial contribution of at least 10% of the total project cost," as well as "A clear statement outlining the applicant's financial contribution to the project, demonstrating the commitment to cover at least 10% of the total project cost." Could you please clarify if this means that we are required to cover at least 10% of the total project costs ourselves?	A financial contribution of at least 10% is required as per eligibility criterion EC4. This financial contribution is typically expected to be a cash contribution. Each application will be assessed individually upon submission. The scope of the financial contribution must be explicitly stated within the application and listed within the budget. SECO does not distinguish between contributions being financed from the applicant in Switzerland or its subsidiary in Ukraine. The own contribution must be linked to the project.
<p>We would like to clarify whether the relationship between Company XY (Switzerland) and Company XY (Ukraine) meets the eligibility criteria under "EC2: Proof of being a Swiss company with presence in Ukraine" for participation in the Call for Proposals.</p> <p>Specifically,</p> <ul style="list-style-type: none"> • Company XY (Ukraine) is fully owned by Company XY (Other Country), • Company XY (Switzerland) is also fully owned by the same parent company (Company XY in Other Country), • Additionally, Company XY (Switzerland) functions as the headquarters of Company XY (Ukraine). <p>Given this structure (common ownership and operational control) can this be considered sufficient to fulfill the requirement of a Swiss company with a presence in Ukraine?</p>	The legal entity in Switzerland needs to be in control of the legal entity in Ukraine through majority ownership to fulfill the conditions under eligibility criterion EC2, or both entities (the Swiss and the Ukrainian) must be sister companies ultimately owned by the same Swiss beneficial owner(s) holding the majority ownership in each company. Based on the information provided here this does not seem to be the case. Each application will be assessed individually upon submission.
Part 3 – Award criteria (AC)	
Does a certain proportion of the equipment and project costs need to be of Swiss origin?	"Swissness" is an award criterion (AC 10). You will find more details in Annex 1.
How should we address the request for "evidence of sufficient and appropriately qualified human resources," including team roles and responsibilities, if the project implementer will involve personnel from both a service company and the local distribution team, as well as a team from the final client?	The evidence required linked to award criterion AC7 applies to all services directly provided as per the proposal, whether through company staff or external service providers, until hand-over to the final recipient.
What costs can be included in the project? What costs are allowed? Can the cost of additional services be included - project management, purchasing licenses or permits, etc.?	All information on costs can be found under section 2.9. (budget) within Annex 2, section 3 within Annex 3 (Finances) as well as Annex 4 (Budget template).

What is the minimal and maximum amount of contribution from SECO?	The minimum contribution from SECO is CHF 3 million and the maximum contribution from SECO is CHF 30 million.
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