

This document provides answers to all questions regarding the Call for Proposals submitted via the SECO website. Questions that were not submitted through this portal or after the deadline (07.02.2025) could not be considered. For clarity and data protection reasons, some of the submitted questions have been reformulated or anonymized.

Question	Answer
Is there an application form to be completed? Where can we find it?	You can find the application form in Annex 2 for Stage 1 of the process.
Would an official letter from the head office granting exclusive franchise rights to a Ukrainian legal entity, registered as either a limited liability company (TOB) or individual entrepreneur (ФОП), be sufficient to meet this eligibility requirement?	Legal entities registered in the Swiss commercial register in control of a legal entity registered in the Ukrainian Unified State Register of Legal Entities through majority ownership fulfill the precondition as per Eligibility Criteria 2.
What are the preconditions to be eligible to the Call for Proposals?	Preconditions are depicted in the Eligibility Criteria in Annex 1.
We are planning to submit an application consisting of two parts. Given we meet the eligibility criteria, would these projects potentially qualify in the framework of the Call for Proposals?	If the Eligibility criteria are met, the project consisting of two parts will be assessed based on the Award Criteria. Award of funding will depend on score relative to other proposals.
Do a certain proportion of the equipment and project costs need to be of Swiss origin?	No specific requirement for Swiss origin or value-added in Switzerland is in place.
Funding Conditions What specific funding mechanisms will be available to engage Swiss companies in Ukraine's reconstruction? Will there be grant funding, subsidies, or credit instruments for the private sector? Will the CHF 500 million be exclusively available for Swiss companies, or will international and Ukrainian partners also be eligible?	The call seeks to fund proposals contributing to Ukraine's reconstruction and recovery. Under this call, SECO aims to fund proposals of Swiss companies with a presence in Ukraine with a total contribution of CHF 50 million. Under the present Call for Proposals SECO financial contributions qualify as financial assistance according to the Federal Act on Financial Assistance and Subsidies. The procedure is legally not a public procurement. Further information on Switzerland's private sector measures can be found within the Country Programme Ukraine 2025 - 2028 of Switzerland.
Private Sector Involvement What are the selection criteria for companies to participate in projects? Will there be a dedicated registry or platform to coordinate Swiss companies interested in working in Ukraine? How will cooperation between the public and private sectors be structured in project implementation?	The Eligibility and Award criteria related to the Call for Proposals can be found in Annex 1. Detailed information on Switzerland's private sector measure can be found in Switzerland's Country Programme 2025 - 2028 in Ukraine as well as on SECO's website: https://www.seco-cooperation.admin.ch/de/ukraine-de

Legal Aspects When is the new legal framework for targeted cooperation with Swiss companies expected to be developed? What specific legislative changes may be necessary for the implementation of these measures? Will there be any simplifications or special conditions for businesses operating in Ukraine? Priority Projects and Funding Allocation Is there already a defined list of projects that will receive funding from this package? How will the CHF 500 million be distributed across different sectors (energy, water supply, transportation, etc.)? Will there be funding for pilot projects for Swiss companies? Collaboration with International Organizations How does Swiss funding align with other international initiatives for Ukraine's reconstruction? Will the projects be integrated into programs of international financial institutions (EBRD, EIB, World Bank, etc.)? How will coordination be ensured between Ukrainian government institutions and international donors?	Funding awarded through the present Call for Proposals qualifies as financial assistance according to the Federal Act on Financial Assistance and Subsidies. A new legal basis is required to mandate Swiss companies that are not yet active in Ukraine. On 20 November 2024, the Federal Council decided that this basis should take the form of a temporary international treaty (subject to referendum), and on 29 January it approved the negotiating mandate for such a treaty between Switzerland and Ukraine. The Federal Council will now consult Parliament's foreign policy committees over the negotiating mandate. The Federal Council will provide information on further proceedings in due course.
Monitoring and Accountability What monitoring mechanisms will be used to oversee project implementation? Will an independent supervisory body be established to assess the effective use of funds? How will transparency be ensured in project and contractor selection?	In the framework of the Call for Proposals SECO will mandate a third-party which will be responsible for monitoring project implementation. SECO will inform beneficiaries of the chosen third-party. Information on the selection process within the present Call for Proposals can be found under chapter 4 of the main document.
How is the security situation for Swiss companies working in regions that may be affected by armed conflict being assessed?	SECO acknowledges that, significant risks may arise during project implementation. SECO does not provide insurance or other means of protection. It is at the discretion of the respective company to assess the security situation.
1.Financial Contribution Requirement: In Annex 1, it is stated, "The applicant must provide an own financial contribution of at least 10% of the total project cost," as well as, "A clear statement outlining the applicant's financial contribution to the project, demonstrating the commitment to cover at least 10% of the total project cost." Could you please clarify if this means that we are required to cover at least 10% of the total project costs ourselves?	The Eligibility Criteria must be met in all cases. An own financial contribution of at least 10% is required as per EC4.
2.Single Project Pipeline and Award Criteria: We also noticed that Annex 1 states, "100% of the points (200p) will be awarded if the project is included in the Single Project Pipeline and located in one of the priority regions outlined under 'Award Criteria.'" However, we have observed that the "Single Project Pipeline" list available on https://dream.gov.ua/en includes projects with minimal descriptions, which we believe are insufficient for developing a comprehensive project proposal. Could you provide more detailed information or guidance on how companies should proceed under these circumstances?	We recommend reaching out to the respective counterparts directly for questions regarding projects listed in the Single Project Pipeline.
Is it possible to submit references for projects that directly addressed similar needs and challenges in other countries?	The applicant must provide evidence of relevant experience in addressing the specific need identified in Ukraine in section 1.5. of the application form in Annex 2. References from projects implemented in other countries are possible.
To what extent do the project costs under Eligibility Criteria 4 have to be linked to the project?	The costs covered as an own-contribution need to be clearly linked to the proposal. Costs must be transparently indicated within the budget submitted in the application form in Annex 2.
Is a simple regular activity audit report accepted under requirements for Eligibility Criteria 6?	Independently audited annual financial reports from the last 3 financial years including the auditor's statement are required under Eligibility Criteria 6.

How can we proof that a project was successfully implemented with regards to medical equipment under Award Criteria 6?	An overview of at least two reference projects that directly addressed similar needs and challenges needs to be depicted under section 1.5. of the application form in Annex 2. Reference projects can be in Ukraine or in other countries.
How should we address the request for "evidence of sufficient and appropriately qualified human resources," including team roles and responsibilities, if the project implementer will involve personnel from both a service company and the local distribution team, as well as a team from the final client	The evidence required linked to Award Criteria 7 applies to all services directly provided as per the proposal, whether through company staff or external service providers, until hand-over to the final client.
Are INGOs eligible to apply as subcontractors or partners for Swiss companies? If so, would this be through a grant or a contract mechanism?	Legal entities registered in the Swiss commercial register in control of a legal entity registered in the Ukrainian Unified State Register of Legal Entities through majority ownership fulfill the precondition as per Eligibility Criteria 2. INGOs can act as subcontractor to a company fulfilling the above mentioned requirements.
What is the recommended financial flow model from SECO to the Swiss companies and their NGO partners?	Payments will be made to a bank account registered in Switzerland. Detailed information can be found within the contract template in Annex 4. It is the company's responsibility to manage the financial flows necessary for project delivery.
Annex 1, Eligibility Criteria asks confirmation under E7 that the applicant complies with SECO's exclusion list (cf annex 6) and does not engage in any activities prohibited by the list. Annex 6, E6 excludes SECO financing for operations or activities regarding production or use of or trade in pharmaceuticals, pesticides/herbicides, chemicals ozone depleting substances and products containing PCBs unless compliant with the Rotterdam, Stockholm and Vienna Conventions. Could you confirm that (i) the submission of any proposals by a company that is engaged in the production and commercialization of pharmaceuticals is permitted and Annex 1 (E7) can be answered "yes"/"confirmed" if the company's activities do not violate the Rotterdam, Stockholm and Vienna Conventions and (ii) that in such case proposals related to compliant pharmaceutical production, use or trade are also not excluded?	If compliance with the Rotterdam, Stockholm, and Vienna Conventions is ensured, the activities are not covered by the exclusion list and, therefore, are not excluded under the Eligibility Criteria. However, each application will be assessed individually upon submission.
If a project is proposed that is not initiated/requested by a Ukrainian authority can the proposal be submitted without a request letter from a Ukrainian authority as referenced in 2.3 of the Stage 1 Application Form?	A request letter from a Ukrainian public entity (either central, regional or local) is mandatory, as required under Eligibility Criteria 3.
Company in Ukraine (Company XY) is fully owned by the sole shareholder – Company XY (other country). At the same time, Company XY (other country) is the sole shareholder of Company XY (Switzerland). So, from the matter of ownership, both Company XY in Ukraine and Company XY (Switzerland) are related parties (same owner Company XY (other country)). At the same time Company XY (Switzerland) acts as a headquarters for Company XY in Ukraine. Taking into account the above, we would like to clarify if Company XY (Switzerland). and Company in Ukraine fulfill the eligibility criteria under "EC2: Proof of being a Swiss company with presence in Ukraine" in order to be able to participate in the 'Call for Proposal'.	The legal entity in Switzerland needs to be in control of the legal entity in Ukraine through majority ownership to fulfill the conditions under Eligibility Criteria 2. Based on the information provided here this does not seem to be the case. Each application will be assessed individually upon submission.

Annex 6 of the SECO Exclusion List states that SECO does not finance operations related to tobacco production or trade; does this restriction also apply to humanitarian projects submitted by tobacco-producing companies?	The SECO Exclusion List regulates activities rather than companies; therefore, tobacco producers are eligible to submit projects, provided they fall outside the scope of tobacco production or trade. However, each application will be assessed individually upon submission.
Our company is registered and operates in Ukraine. Can we participate in this program if the participants and beneficiaries of the company are Swiss citizens who collectively own a share of the company's capital?	A legal entity in Switzerland in control of a legal entity in Ukraine through majority ownership is needed to fulfill the conditions under Eligibility Criteria 2. Based on the information provided here this does not seem to be the case. Each application will be assessed individually upon submission.
Can Swiss companies without a branch or subsidiary in Ukraine, but affiliated with a Ukrainian company through ownership or as a founder/co-founder, apply? 2. What is the minimum % of ownership of a company by Swiss citizens to be considered a Swiss company? 3. Will the application be considered if the Swiss company (Beneficiary) has no experience in such projects and in the same industry previously? Will the application be considered if the project is new to the applicant and the applicant has not previously implemented projects in the similar industry? Will the application be considered if the project is at the initial stage (no documents are available)?	A legal entity in Switzerland in control of a legal entity in Ukraine through majority ownership is eligible as per Eligibility Criteria 2. Based on the information provided here this does not seem to be the case. Each application will be assessed individually upon submission. The applicant must provide evidence of relevant experience in addressing the specific need identified in Ukraine in the form of two reference projects in section 1.5. of the application form in Annex 2. References from projects implemented in other countries are possible.
Can a project participate in the SECO program if it is not declared as part of the Ukrainian government's strategy and is not located in one of the priority regions? 2. Can we apply a project of repairing and recovery of production facilities (that are used for exporting products) after destruction in the course of the war and are located in a non-priority region?	1. Priority areas are considered under Award Criteria, not Eligibility Criteria. In case all Eligibility Criteria are met, the proposal will be assessed based on the Award Criteria. 2. Award Criteria will be assessed for projects that meet all Eligibility Criteria.
If a letter from a Ukrainian government authority/agency is not provided, will such a project be considered? What kind of agency is acceptable? Can a letter from non-government agency be provided instead of government authority?	A request letter from a Ukrainian public entity (either central, regional or local) is mandatory as per Eligibility Criteria 3.
What adjustment in % to the initial budget is possible? For example, the construction works can take place only in 1 year from project start because of long term of equipment production, and the budget might be updated.	Adjustment to the initial budget can be made with the written authorization of SECO.
How to qualify and quantify the Swiss Ukrainian content of the future product /result?	No specific requirement for Swiss origin or value-added in Switzerland is in place.
Financial contributions from the applicant and from SECO: Do the minimum and maximum amounts mentioned include VAT?	The minimum and maximum amounts mentioned include VAT.
Letter of support from a government institution in Ukraine: If the project concerns several investment priorities (e.g., i. housing, and ii. science and education) are two separate letters of support needed?	The request letter should address all relevant areas of the project; therefore, it is likely that two separate letters will be needed.
Will such a project be considered an international technical assistance project requiring mandatory registration with the SCMU?	Registration as an international technical assistance project is not required within the framework of this call for proposals.

Are there any specific requirements for key project partners in Ukraine?	There are no specific requirements for key project partners in Ukraine.
What is the tax status of the project in Ukraine? Is it acceptable to include VAT into products and services cost as part of the project, in case the Ukrainian companies will be involved?	Legal questions concerning VAT can be found within the contract template (Annex 4). VAT can be included in the cost of products and services, but must be explicitly marked as such.
Is it allowed to include construction and maintenance work in the project? Is there a limitation on the share of construction and maintenance work in the total project cost?	Construction and maintenance work can be included within the proposal. Award Criteria 4 assesses sustainability of the project beyond the funding period. Each application will be assessed individually upon submission.
Is it permissible to involve external expert subcontractors, such as those for construction works, and list their expenses separately?	Subcontractors are allowed. The contractual agreement and financial flow from the perspective of SECO will be handled only with the applicant company. Detailed information can be found within the contract template in Annex 4.
The creation of job placements is mentioned in Appendix 1, page 8, under Award Criteria 2. Are there specific criteria or requirements regarding the number of jobs to be created?	No specific number of jobs to be created is required. Each application will be assessed individually upon submission.
Is it possible to include the compensation of the project team into total project cost?	It is possible to include the compensation of the project team in the total project cost.
In case the Swiss company that has daughter company in Ukraine is an applicant, and an other institution is the final recipient of the product and services according to the project, is it permissible that this institution provides 10% of the total cost to comply with the condition from chapter of Eligibility Criteria 4?	According to Eligibility Criteria 4, a financial contribution of at least 10% from the applicant itself is required. Further financial contributions by other parties such as the recipient can be listed within the budget in the application form in Annex 2.
What should be provided from our side to confirm the project's sustainability?	Sustainability will be assessed based on the description provided in response to the points listed under Award Criteria 4.
How should we present the references (short description, presentation, information letter, letter with feedback, link to the article or link to the website)?	Reference projects should be described in chapter 1.5 of the Stage 1 Proposal (Annex 2).
Should we submit examples or references of completed projects in Ukraine only, or can international projects also be considered?	While reference projects in Ukraine are preferable, relevant projects in other countries will also be considered.
What costs can be included in the project? What costs are allowed? Can the cost of additional services be included - project management, purchasing licenses or permits, etc.?	Costs included will be screened against Award Criteria 3, 4 and 8, provided the Eligibility Criteria are met. Costs need to be clearly linked to the project.
Can a Swiss non-governmental organization be a submitter? Can a partner community or city from Switzerland be the applicant?	Legal entities registered in the Swiss commercial register in control of a legal entity registered in the Ukrainian Unified State Register of Legal Entities through majority ownership fulfill the precondition as per Eligibility Criteria 2.
1. According to your requirement should the products which we expect to supply be "Made in Swiss" or it's not required in it? We have exclusive agreements to supply/sell the certified and register medical equipment. 2. Do you have any certified or approved by your team advisor's company which we can involve to support as in all preparations to your programs?	No specific requirement for Swiss origin or value-added in Switzerland is in place. There is no advisor company or other third party available to support preparations of proposals by applicants.

1.) What is an acceptable profit, and what would be an undue profit? The risk premium could be of special relevance in the priority regions which are more war affected.	Proposals will be assessed by a technical committee and an external support team, who will evaluate whether profit margins are in line with standards within the sector and/or the location the project will be implemented in. This assessment will inform scoring for Award Criteria 8.
2.) What is the impact on the rating if part of the multi-year work is in the priority regions and part outside?	In order to be considered a project in a priority region, the majority of work needs to take place in a priority region as defined in Award Criteria 1.
3.) What happens if the war continues and eventually leads to unfinished or heavily delayed project(s)? Must (part of) the funding be returned?	Pay-outs will be made against milestones and specifically defined during contract clarification, taking into account the individual characteristics of the project (see Annex 4 for the contract template). Upfront payments to enable the project start can be made if necessary for project implementation. Eventual return of funding for unfinished projects will be discussed individually.
4.) What happens if war actions destroy (part of) the project & investment that have no insurance cover? 4a.) Must (part of) the funding be returned? 4b.) Or must the applicant assure that all SECO-funded projects are fully insured, especially against the risk from war (incl. post-war unexploded bombs, etc.)?	No mandatory insurance cover or repayment clause in case of destruction is in place.
1.What are the requirements to branch or subsidiary in Ukraine? 2.Please advise in case of an award shall the contract be signed with applicants Swiss company or its branch / subsidiary in Ukraine? 3.What should be the role of the applicants's branch or subsidiary in Ukraine?	The branch or subsidiary in Ukraine must be legal entity registered in the Ukrainian Unified State Register of Legal Entities as per Eligibility Criteria 2. Contract and financial flows will be administered by SECO with the applicant, therefore a legal entity in Switzerland. No specific requirements on the roles and responsibilities of the two entities are in place.
4. In case of products imports to Ukraine will it be exempted from Ukraine import duties and VAT?	No VAT exemption in Ukraine is granted unless projects register as international technical assistance projects in Ukraine.
5. Does one company allowed to propose several projects?	While several applications can be submitted per company, a maximum of one award will be granted per company.
A question on eligibility: a swiss natural person living in switzerland fully owns a legal entity in switzerland ("Aktiengesellschaft"). The same natural person also fully owns a legal entity ("TOV") in Ukraine. Are they eligible to apply?	Legal entities registered in the Swiss commercial register in control of a legal entity registered in the Ukrainian Unified State Register of Legal Entities through majority ownership fulfill the precondition as per Eligibility Criteria 2. In this case the eligibility depends on the relation between the legal entity in Switzerland and the legal entity in Ukraine.
XY is a global company with headquarters abroad. XY Ukraine and XY Switzerland are subsidiaries of XY abroad While XY Ukraine is not subsidiary of branch of XY Switzerland - both companies are under common control of XY abroad and considered as affiliates. Could you, please, confirm, that XY Switzerland is eligible for participation in the call?	Legal entities registered in the Swiss commercial register in control of a legal entity registered in the Ukrainian Unified State Register of Legal Entities through majority ownership fulfill the precondition as per Eligibility Criteria 2. Based on the information provided here this does not seem to be the case. Each application will be assessed individually upon submission.

EC2: wir sind ein gemeinnütziger steuerbefreiter Verein. Der Verein ist eingetragen im Handelsregister. Frage: ist der Verein mit Sitz in der Schweiz berechtigt, beim "Projekt für Schweizer Unternehmen in der Ukraine" des SECO Anträge einzureichen?	Legal entities registered in the Swiss commercial register in control of a legal entity registered in the Ukrainian Unified State Register of Legal Entities through majority ownership fulfill the precondition as per Eligibility Criteria 2.
EC5: Unter a) wird verlangt, dass der Antragsteller von einer Wirtschaftsprüfungsgesellschaft geprüft wird. Frage: Können sie uns mitteilen welche Anforderungen an ein solche Wirtschaftsprüfungsgesellschaft gestellt wird. Genaue Definition der Anforderungen an eine solches Unternehmen. Oder wird eine Treuhandstelle welches für die Revision von Vereinen und einfachen Gesellschaften zugelassen ist auch toleriert ?	Requirements for audit by Swiss Law depend on the legal entity. No additional requirement is placed within the framework of this Call for Proposals. Requirements for auditors are regulated within the Federal Law of December 16, 2005 on the approval and supervision of auditors (SR 221.302; RAG) and in the Code of Obligations of March 30, 1911 (SR 220; OR)
1. During what stage of the project implementation the Applicant has to provide its financial participation? And connected questions: 1.1. Should the Applicant's financial participation be made by a company in Switzerland or a legal entity in Ukraine? 1.2. Does the Applicant have to make a direct money transfer from Swiss company to provide an own financial contribution to the project? To whom such transfer should be made? 1.3. Can the financial contribution be made in form of ready products as the part of project or financial contribution is demanded as fund transfer? 1.4. In case the local government is ready to participate in project can this (local) government contribution cover a part of own contribution of the Applicant? Is it possible in this case that the Applicant's real own part is lower than 10% (but together with (local) government contribution it will be more than 10%)?	An own financial contribution of at least 10% is required as per Eligibility Criteria 4 within the project. The scope of the financial contribution has to be explicitly stated within the application and listed within the budget. SECO does not distinct between contributions from Swiss or Ukrainian entities. The own contribution has to be linked to the project. It can be in form of a contribution to products. Contributions from local government are allowed. However, the applicant must still provide a minimum of 10% own financial contribution, as this remains an essential eligibility criterion.
2.1 How is the identification of due / undue profit determined? 2.2. What criteria are used to determine due / undue profit? 2.3. What indicators of profitability are used: e.g. gross margin or EBIT?	Proposals will be assessed by a technical committee and an external support team, who will evaluate whether the profit is typical for the sector and/or the location where the project is being implemented.
3. Does the Applicant have the right to engage partners in Ukraine who will use the products of the Applicant during the project implementation? 3.1. Can the Applicant indicate in the list of partners any public authority (local authority, community etc.) that will perform part of the work in the course of the project implementation?	The applicant has the right to engage subcontractors who perform part of the work. The project structure has to be assessed within the application form in Annex 2 for stage 1 of the process. The applicant has to fulfill the requirements of Eligibility Criteria 2.
4. What are SECO's split of payments during the project implementation: -are funds transferred upon completion of work/services, -are funds transferred in advance to the Applicant in accordance with the submitted estimate at each stage of project implementation? 4.1. How long does it take for SECO to pay the remaining balance after the Applicant submits its financial statements and the audit is completed?	Payments will be made based on the achievement of milestones within the project and specifically defined during contract clarification, taking into account the individual characteristics of the project (see Annex 4 for the contract template). Upfront payments to enable the project start can be made if necessary for project implementation. Payouts typically take 2-3 weeks to process once all criteria for disbursement are met. Details can be found within the contract template in Annex 4.
Can the Applicant's expenses include the engagement of other companies resident in Switzerland and/or Ukraine for project management (administration)?	The applicant has the right to engage subcontractors who perform part of the work. Information has to be indicated under section 1.3. in Annex 2 as well as within the budget.

We are a company that manufacture inverters in Switzerland and we do not have a firm in Ukraine yet.	A legally registered entity in Ukraine will be needed as per the moment of the application, cf. Eligibility Criteria 2.
Conditions listed in proposal suggest only routing of funding via Beneficiary (Swiss based legal entity with a subsidiary in Ukraine), is it possible to route finding and reporting directly via UA subsidiary? Of course, based on the fact that parental company acts as a guarantor for SECO.	Pay-outs will be made to the Swiss legal entity, after which funds can be transferred to the Ukrainian subsidiary. Detailed information can be found within clause 3 of the contract template in Annex 4.
We are registered in Switzerland as an AG company. We have been working with Ukrainian partners for many years. To date, we have worked exclusively with independent partners in Ukraine, whom we serve from our Swiss headquarters and a branch abroad. We are currently preparing to register a representative office in Lviv. Question: Will our future representative office in the form described below be considered to meet the EC2 requirement? Form: non-permanent (non-commercial) representative office registered by Ukrainian Ministry of Economy.	Legal entities registered in the Swiss commercial register in control of a legal entity registered in the Ukrainian Unified State Register of Legal Entities through majority ownership fulfill the precondition as per Eligibility Criteria 2. A legally registered entity in Ukraine will be needed as per the moment of application.
Are we eligible to the call for proposals if we have ongoing contracts with SECO or participate in tenders in which SECO is implicated or does this constitute a conflict of interest?	Participation in other tenders or contracts with SECO does not inherently create a conflict of interest. Each application will be assessed individually. As long as no conflict of interest exists, the applicant remains eligible for the Call for Proposals.
Will the contribution cover the costs of purchasing machinery and equipment necessary for producing products that meet Ukrainian needs, as well as the reconstruction or rebuilding of production facilities? Will the contribution cover the costs of spare parts and materials required to manufacture the product, which is intended to be transferred free of charge to local public authorities? What is the minimal amount of contribution from SECO? (it says 1 million in one place, and 1,5 million in another place)	The minimum contribution from SECO is CHF 1 million. Costs should be outlined in the budget and in accordance with Award Criteria 8. There is no specific exclusion for the listed costs, given that the compliance with legal obligations under Eligibility Criteria 5 is met.
The budget template in the application form quite tight. Is the applicant expected to add more detailed budget in the annex to the application form?	A more detailed budget will have to be provided in the second-stage application template (Annex 3).
Provide an overview on at least two reference projects of your company that directly addressed similar needs and challenges (max 2000 characters) – Only description is needed here?	A description is sufficient for this section. More detailed information can be submitted in an annex.
EC2: Proof of being a Swiss company with presence in Ukraine: 1. Are there any requirements to the date of the document "A branch or subsidiary registration certificate issued by the relevant Ukrainian authorities" (i.e. dated no later than ...)? 2. Does the document "A branch or subsidiary registration certificate issued by the relevant Ukrainian authorities" require translation? If yes - to which language (English)? Does the translation need to be certified (notarised? Other way?)	Legal entities registered in the Swiss commercial register in control of a legal entity registered in the Ukrainian Unified State Register of Legal Entities through majority ownership fulfill the precondition as per eligibility criteria 2. A legally registered entity will be needed as per the moment of application. The application form must be filled in in english. Translation of official documents are welcome but not mandatory.
Among Eligibility Criteria is (EC2) the Proof of being a Swiss company with presence in Ukraine, as demonstrated by a branch or subsidiary registration certificate issued by the relevant Ukrainian authorities. Will a Swiss company be eligible if it has registered a Ukrainian subsidiary in February 2025?	Legal entities registered in the Swiss commercial register in control of a legal entity registered in the Ukrainian Unified State Register of Legal Entities through majority ownership fulfill the precondition as per Eligibility Criteria 2. A legally registered entity will be needed as per the moment of application.

EC3: Proof of response to a specific need by Ukraine 1. Does the document "a letter from a Ukrainian government authority/agency, dated within the last six months, confirming the relevance of the project/proposal for the public interest of Ukraine and the need for the specific product or service provided by the applicant in Ukraine" be issued by a local community authority? 2. Does the document "a letter from a Ukrainian government authority/agency" require translation? If yes - to which language (English)? Does the translation need to be certified (notarised)?	A request letter from a Ukrainian public entity of any level (central, regional, local) is mandatory. The application form must be filled in in English. Translation of official documents are welcome but not mandatory.
Regarding EC2: Proof of being a Swiss Company with presence in Ukraine, "Proof of presence in Ukraine: a branch or subsidiary registration certificate issued by the relevant Ukrainian authorities": Is a company who is the trade representative of the Swiss Company acceptable as "presence in Ukraine of a Swiss Company" if business is done in Ukraine since many years? If the company in Ukraine is under formation, what is the latest acceptable date since when the company in Ukraine has to be registered in Ukraine? E.g. Can the company registration still be after submission of the Stage 1 proposal? If the company in Ukraine is under formation, what is the latest acceptable date since when the company in Ukraine has to be registered in Ukraine? E.g. Can the company registration still be after submission of the Stage 1 proposal? If the Ukraine company has to be owned by the Swiss company, what percentage of the Ukraine company needs to be in the ownership of the Swiss company?	Legal entities registered in the Swiss commercial register in control of a legal entity registered in the Ukrainian Unified State Register of Legal Entities through majority ownership fulfill the precondition as per Eligibility Criteria 2. A legally registered entity will be needed as per the moment of application.
Application must be submitted through the headquarters of the Swiss company with a branch/subsidiary in Ukraine. Does this mean that all communication, including submission of documents, negotiations, presentations should be conducted by the headquarters, without the participation of the Ukrainian representative office? If our company's project is not accepted, can our company count on participating in another company's project by providing services, goods, etc.?	The role of the applicant's branch/subsidiary in Ukraine in the project implementation shall be defined by the applicant. However, the contract will be signed with the legal entity in Switzerland according to the contract template in Annex 4.
Among Eligibility Criteria is (EC4) the need for the applicant to provide a financial contribution of at least 10% of the total project cost. Do project cost include costs borne by the applicant both in Ukraine and in Switzerland (including administrative, marketing, design costs)?	In justified individual cases, a small percentage of the financial contribution may not be transferred to the subsidiary/branch/subcontractor in Ukraine. The applicant has to explicitly disclose these not transferred costs within the budget. The costs have to be related to the project. More information can be found within the contract template in Annex 4.